



**Alive Church**  
**Job Information Pack**

**Job Title:** Alive Grantham Youth Team Leader  
**Department:** Alive Church Grantham  
**Location:** Alive Church Grantham

**Closing Date:** Midnight Saturday November 25 2023  
**Interview Date:** w/c 27th November 2023  
**Start Date:** Monday January 8 2023

Dear Candidate,

Thank you for your interest in working for Alive Church.

In this pack you will find the Job Description for the role you are applying for.

We encourage you to read the guidance notes and fill in the application form carefully, giving all relevant information and in particular setting out the ways in which you meet the criteria to be assessed through the application form.

I hope that you find the job description interesting and decide to apply. I wish you success and we look forward to receiving your application form.

Glen Ross

**Operations Lead**

Alive Church

Tel: 01522 542166

Email: [hr@alivechurch.org.uk](mailto:hr@alivechurch.org.uk)

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## ABOUT ALIVE CHURCH

We are a vibrant contemporary church currently based in 6 locations; Lincoln Central, Lincoln North, Lincoln South, Grantham, Scunthorpe and Gainsborough. The heart of Alive is to allow every person to KNOW God, GROW in God and GO in the mission of Jesus through the church. We do this in a number of ways but primarily our activities are centred around Sunday Services, midweek Life Groups, children's, youth and student ministry and community based projects that seek to bring transformation to the localities we are based.

We are part of the Groundlevel Network of churches and therefore are actively involved in all of the activities of Groundlevel. This includes the Awaken Event and the Leaders Conference. In addition to this Alive Church is a member of the Evangelical Alliance.

Alive Church Lincoln is a registered charity (No: 1140435) and a company limited by guarantee having no share capital. (Registered Company No: 7494717)

### Vision

Our vision is as follows...

We see Alive as a strategic multi-site church made up of thousands, expressing itself in numerous locations, seeing many people come to faith and equipping people who passionately follow Jesus Christ. We see a planting church who actively raise leaders and send teams to plant new locations. A church readily working in partnership with other churches and ministries for the advancement of God's Kingdom. We see Alive having a heart for the re-evangelisation of the UK, believing we have a significant contribution to make.

We see Alive as a **knowing** church. A multi-ethnic, multi-generational church who value all people, ensuring everyone is given an opportunity to know Jesus. We see a body of people who carry the heart and ethos of the church in all age ranges. We see Alive as a church of character and humility, where every person serves the mission of Christ, putting others before themselves. We see a church who deeply value both gathering together for vibrant Sunday worship and celebration and connecting together in small groups for friendship and discipleship.

We see Alive as a **growing** church. A bible-believing church, living out orthodox christian lifestyle handed down to us in word and deed. A Jesus-centred community growing in their faith and empowered to make a difference in the world. A positive Holy Spirit filled people demonstrating the fruit and gifts of the spirit and the character of Christ. We see Alive as a welcoming church where kindness and hospitality are the hallmark. A church who model the generous heart of God in their own generosity. A church who carry a spirit of excellence. A praying church who believe that nothing is impossible with God.

We see Alive as a **going** church. A church of influence, with involvement in all spheres of society and a focused mission into the world. A church with a heart for the poor and the marginalised, who

are determined to bring transformation to people's lives. A church led by a dream team of committed staff and leaders. A team of men and women committed to God and to one another to see our dreams become a reality. We see a church that leads the way in training leaders who carry the DNA and culture of the house both within the church and into society, equipping all people to serve God in every area of their lives.

## **Values**

**Team:** Our vision and purpose is led through and accomplished in teams. Teams are made up of people who give 100% energy and commitment in an environment of encouragement and trust, equipping and releasing others to go beyond us, cheering each other on toward the goal.

**Generous:** As God has given to us, we give more than is necessary or expected of our time, talent and treasure.

**Invitational:** As God first invited us, we live lives of proactive invitation. We see everything as an opportunity for ALL people to find purpose, experience more, connect and flourish.

**Generational:** We champion the family of God - from the eldest to the youngest, creating environments where everyone is valued. We actively honour those who've gone before us, our inheritance and leaving a rich legacy that outlasts us for generations to come.

**Honouring:** We proactively see the image of God in each other. We honour those in position and authority over our lives. We honour, serve and give time to those whom God has brought us into relationship with.

**Excellent:** We commit to do the absolute best with what we have doing all things in service to God and one another

**Relational:** We keep our hearts fixed on our relationship with Christ (vertical) and love others as He loves the Church (horizontal).

**Youthful:** We're moldable in our thoughts and actions, embracing change, striving for relevance and keeping principles over practice.

**Entrepreneurial:** We seek every opportunity to grow, improve and multiply by utilising our God-given pioneer spirit and creativity to do things in a better way.

**Supernatural:** We expect to live extraordinary lives by the power of The Holy Spirit

You can find further information about Alive through our website [www.alivechurch.org.uk](http://www.alivechurch.org.uk)

## **JOB ADVERT**

### **Alive Grantham Youth Team Leader**

**Salary:** £21,255 per annum (£6,376.50 pro rata)

**Allocated Time:** 11.25 hrs a week. (3-4 hrs on Sunday / 4 hrs Wednesday morning / 4.25-3.25 hrs in the rest of the week)

**Contract Term:** Permanent

**Budget responsibility:** Grantham Youth

**Line Management Structures** - You are line managed by Jonas Eyles (Location Pastor).

The role of the Youth Team Leader is to outwork the ALIVE vision of Knowing, Growing, Going within the church.

In order to achieve this you will work into the following key areas;

#### Main Responsibilities

- To oversee the discipleship of 11-18 year olds in Alive Grantham.
- To recruit, train and line manage Life Group leaders.
- To build relationships with the young people that are meaningful, authentic and Jesus centred.
- To work with the Alive Youth Ministry Lead and to deliver agreed curriculum in Life Groups and Sundays.
- To lead the Friday night youth team and ensure a vibrant, engaging, relationally driven and discipleship based weekly program is being delivered.
- To recruit, train and coordinate youth team leaders and team members for Sundays.
- To ensure Sunday Alive Youth is delivered weekly in a vibrant, engaging, authentic and Jesus centred way.
- To regularly pray for every young person in Alive Grantham and to model what a biblical follower of Jesus looks like.
- To connect with youth work across Alive (Captive/Day to be Alive)
- To work with the Safeguarding Officer on any matters arising.
- To ensure all volunteers are adequately trained and DBS checked.

You will ensure that you work towards the vision of Alive and uphold our values both personally and within the team.

	Essential	Desirable
<b>Education and knowledge</b>		
Proficient with Google Apps for Business or similar		√
Recognised Formal Theology Training		√
5 GCSE's or more	√	
IT skills within Microsoft Excel and Word.	√	
<b>Experience</b>		
Experience of coordinating and leading a team of volunteers		√
Experience in delivering church based youth work	√	
Strong written communication skills.	√	
Experience handling sensitive and highly confidential data and information and an understanding of confidentiality and data protection.	√	
<b>Skills</b>		
High level of communication skills to secondary school age children	√	
Able to recruit and motivate volunteers	√	
Ability to prioritise own workload with minimal supervision	√	
Competent in preparing resources and materials that are accessible for others to use to deliver youth work sessions	√	
Musical ability to lead youth in sung worship		√
<b>Personal Skills</b>		
Knowledge of Alive Church and our Vision and Values	√	
Ability to work well in a team	√	

## Information about working for Alive

- Probationary Period:** The first **three** months of your employment will be a probationary period, during which time your performance and conduct will be monitored.
- Eligibility to Work:** You will be asked to provide formal documentation, in accordance with Home Office guidelines, to show your eligibility to work in the UK. Failure to comply with the request or to provide satisfactory documentation may lead to your employment being terminated.
- Place of Work:** You are required to work at the following location:  
Alive Church Grantham, 72 Castlegate, Grantham NG31 6SQ.  
You may be required to travel, and to serve ALIVE Church at other locations.
- Hours of Work:** Your normal hours of work are 11.25 hrs a week. (3-4 hrs on Sunday / 4 hrs Wednesday morning / 4.25-3.25 hrs in the rest of the week).  
However, there may be occasions when you will be required to work at other times.
- Holidays:** Your annual holiday entitlement is 25 days. Your public holiday entitlement is 8 days. An additional 3.5 days of holiday will be granted to cover the period we are closed between Christmas and New Year. Therefore, your total holiday entitlement is 36.5 days a year.  
**For part time employees, these entitlements are adjusted on a pro rata basis.**  
The holiday year runs from 1<sup>st</sup> January to 31<sup>st</sup> December.

## **Application process**

Please apply in writing, by completing the **application form and submitting a personal statement.**

Please send your application and personal statement to:

Human Resources  
Alive Church  
Newland  
LN1 1XG

Or alternatively by email to [hr@alivechurch.org.uk](mailto:hr@alivechurch.org.uk)

Should you require any further information about Alive or the role please do not hesitate to contact [hr@alivechurch.org.uk](mailto:hr@alivechurch.org.uk)

## **GUIDANCE NOTES FOR APPLICANTS**

These notes aim to help you complete your job application form. Please read carefully before you start completing the application form.

### **Completing your application**

We will use the information you provide in your application to decide whether or not you meet the essential requirements listed above. Please note that if you don't give examples through your application how you meet the criteria, your application will not be taken to the next stage.

The people shortlisting will use information from your application and personal statement to determine whether you will be shortlisted for interviews for this role. You should show through your application form and your personal statement how you meet the essential criteria of this role.

### **Personal Statement**

Your application form **must** be accompanied by a personal statement. When writing your personal statement please ensure it is no more than 1000 words and contains the following:

Name of applicant

Role applying for

Knowledge and experience

*The knowledge and work experience that you've had – everything that makes you believe you are the right person for the job*

Skills and abilities

*How do your skills match what we're looking for?*

### **Interviews**

If your application is shortlisted, you will be required to attend an interview.

### **References**

We will need two good references.

- Your current employer. If you are unemployed, this will be your most recent employer. *This will be someone senior to you who can assess your work for us, not a colleague or friend at work.*
- A previous employer, or someone with a senior role who can vouch for you.

### **DBS check**

This position will require us to carry out a Disclosure & Barring Service check.

### **Data Protection**

By law, we have to let you know that we keep the personal information about you that you put in a job application. When you sign and send an application in, we take this to mean that you are giving us permission to keep it, and to use it to get in touch with you, if we find a job we think would suit you in the following six months. A copy of our privacy policy is attached.

**Your views**

We're happy to hear from you. We want to improve our recruitment, so please do let us know what you think about the process.

**Tips for the interview**

*If you are successful in being offered an interview then the following information may be of value to you.*

- Be yourself - act naturally;
- Try to relax and ask for water if you need it;
- Don't be afraid to take time to gather your thoughts and think of your best example to fit the question before speaking;
- It's OK to ask questions - remember it is a two-way conversation;
- It's also OK to ask the panel to repeat a question, or clarify your understanding for what you are being asked;
- If you are unsure about whether your example is what the panel was looking for, at the end of your response check with the panel that you have answered their questions;
- The panel will be busy taking notes during the interview and may not be able to maintain eye contact with you throughout the interview. Don't let that distract you or put you off. It's their job to get everything down so they have an accurate record of what you have said in the interview - it does not mean you are giving bad examples.