



Alive Church
Job Information Pack

Job Title: Alive Grantham Life Pastor – Community/Pastoral Ministry
Department: Alive Church
Location: Alive Church Grantham

Closing Date: Midnight Wednesday May 8th 2024
Interview Date: Wednesday May 15th and Thursday May 16th 2024 at Alive Grantham (15)
Lincoln Central (16)
Start Date: Sunday September 1st 2024

Dear Candidate,

Thank you for your interest in working for Alive Church.

In this pack you will find the Job Description for the role you are applying for.

We encourage you to read the guidance notes and fill in the application form carefully, giving all relevant information and in particular setting out the ways in which you meet the criteria to be assessed through the application form.

I hope that you find the job description interesting and decide to apply. I wish you success and we look forward to receiving your application form.

Glen Ross

Operations Lead

Alive Church

Tel: 01522 542166

Email: hr@alivechurch.org.uk

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ABOUT ALIVE CHURCH

We are a vibrant contemporary church currently based in 6 locations; Lincoln Central, Lincoln North, Lincoln South, Grantham, Scunthorpe and Gainsborough. The heart of Alive is to allow every person to KNOW God, GROW in God and GO in the mission of Jesus through the church. We do this in a number of ways but primarily our activities are centred around Sunday Services, midweek Life Groups, children's, youth and student ministry and community based projects that seek to bring transformation to the localities we are based.

We are part of the Groundlevel Network of churches and therefore are actively involved in all of the activities of Groundlevel. This includes the Awaken Event and the Leaders Conference. In addition to this Alive Church is a member of the Evangelical Alliance.

Alive Church Lincoln is a registered charity (No: 1140435) and a company limited by guarantee having no share capital. (Registered Company No: 7494717)

Vision

Our vision is as follows...

We see Alive as a strategic multi-site church made up of thousands, expressing itself in numerous locations, seeing many people come to faith and equipping people who passionately follow Jesus Christ. We see a planting church who actively raise leaders and send teams to plant new locations. A church readily working in partnership with other churches and ministries for the advancement of God's Kingdom. We see Alive having a heart for the re-evangelisation of the UK, believing we have a significant contribution to make.

We see Alive as a **knowing** church. A multi-ethnic, multi-generational church who value all people, ensuring everyone is given an opportunity to know Jesus. We see a body of people who carry the heart and ethos of the church in all age ranges. We see Alive as a church of character and humility, where every person serves the mission of Christ, putting others before themselves. We see a church who deeply value both gathering together for vibrant Sunday worship and celebration and connecting together in small groups for friendship and discipleship.

We see Alive as a **growing** church. A bible-believing church, living out orthodox christian lifestyle handed down to us in word and deed. A Jesus-centred community growing in their faith and empowered to make a difference in the world. A positive Holy Spirit filled people demonstrating the fruit and gifts of the spirit and the character of Christ. We see Alive as a welcoming church where kindness and hospitality are the hallmark. A church who model the generous heart of God in their own generosity. A church who carry a spirit of excellence. A praying church who believe that nothing is impossible with God.

We see Alive as a **going** church. A church of influence, with involvement in all spheres of society and a focused mission into the world. A church with a heart for the poor and the marginalised, who are determined to bring transformation to people's lives. A church led by a dream team of committed staff and leaders. A team of men and women committed to God and to one another to see our dreams become a reality. We see a church that leads the way in training leaders who carry the DNA and culture of the house both within the church and into society, equipping all people to serve God in every area of their lives.

Values

Team: Our vision and purpose is led through and accomplished in teams. Teams are made up of people who give 100% energy and commitment in an environment of encouragement and trust, equipping and releasing others to go beyond us, cheering each other on toward the goal.

Generous: As God has given to us, we give more than is necessary or expected of our time, talent and treasure.

Invitational: As God first invited us, we live lives of proactive invitation. We see everything as an opportunity for ALL people to find purpose, experience more, connect and flourish.

Generational: We champion the family of God - from the eldest to the youngest, creating environments where everyone is valued. We actively honour those who've gone before us, our inheritance and leaving a rich legacy that outlasts us for generations to come.

Honouring: We proactively see the image of God in each other. We honour those in position and authority over our lives. We honour, serve and give time to those whom God has brought us into relationship with.

Excellent: We commit to do the absolute best with what we have doing all things in service to God and one another

Relational: We keep our hearts fixed on our relationship with Christ (vertical) and love others as He loves the Church (horizontal).

Youthful: We're moldable in our thoughts and actions, embracing change, striving for relevance and keeping principles over practice.

Entrepreneurial: We seek every opportunity to grow, improve and multiply by utilising our God-given pioneer spirit and creativity to do things in a better way.

Supernatural: We expect to live extraordinary lives by the power of The Holy Spirit

You can find further information about Alive through our website www.alivechurch.org.uk

JOB ADVERT

Alive Grantham Life Pastor – Community Coordinator and Pastoral Ministry

Starting Date: September 1st 2024

Salary – £25,000

Budget responsibility TBC **Hours** 37.5 hours a week

Line Manager: Jonas Eyles (Alive Grantham Location Pastor)

To lead the cultural and the social transformation of Grantham through overseeing and coordinating the community projects run by Alive. To bring wider leadership and ministry into the life flow of the location.

Key Responsibilities:

- To line manage all team leaders of community projects in Grantham.
- To be the point of contact for any potential new projects and provide efficient feedback and evaluation of existing ones.
- To connect with other local agencies to develop partnership and clear communication.
- To ensure that the redemptive call to bring social, cultural and spiritual transformation to our town and region is championed and in the life flow of Alive Grantham.
- To create open and safe spaces for young people and vulnerable adults by diligently following Alive safeguarding policies and procedures.
- To be involved in overseeing and pioneering areas of ministry in Alive Grantham in consultation with the location pastor.

	Essential	Desirable
Education and knowledge		
Proficient with Google Apps for Business or similar		√
Recognised Formal Theology Training		√
5 GCSE's or more	√	
IT skills within Microsoft Excel and Word.	√	
Experience		
Experience of coordinating and leading a team of volunteers	√	
Experience of a sphere of leadership within a local church	√	

Experience of networking and establishing new contacts and viable partnerships in community engagement	√	
Experience of preaching and teaching	√	
Experience of pastoral ministry within a local church context	√	
Experience of starting, overseeing and evaluating projects.	√	
Skills		
Ability to communicate vision and inspire a team of volunteers	√	
Ability to have several focuses at the same time and keep each one moving forward in a healthy and organised way	√	
Ability to prioritise own workload with minimal supervision	√	
Ability to line manage team leaders	√	
Personal Skills		
Knowledge of Alive Church and our Vision and Values	√	
Ability to work well in a team	√	
Have a UK driving licence and access to a vehicle		√

Information about working for Alive

Probationary Period: The first **three** months of your employment will be a probationary period, during which time your performance and conduct will be monitored.

Eligibility to Work: You will be asked to provide formal documentation, in accordance with Home Office guidelines, to show your eligibility to work in the UK. Failure to comply with the request or to provide satisfactory documentation may lead to your employment being terminated.

Place of Work: You are required to work at the following location:
Alive Church Grantham, 72 Castlegate, NG31 6SQ
You may be required to travel, and to serve ALIVE Church at other locations.

Hours of Work: Your normal hours of work are 37.5 hrs a week.
However, there may be occasions when you will be required to work at other times.

Holidays: Your annual holiday entitlement is 25 days. Your public holiday entitlement is 8 days. An additional 3.5 days of holiday will be granted to cover the period we are closed between Christmas and New Year. Therefore, your total holiday entitlement is 36.5 days a year.

For part time employees, these entitlements are adjusted on a pro rata basis.

The holiday year runs from 1st January to 31st December.

Application process

Please apply in writing, by completing the **application form and submitting a personal statement.**

Please send your application and personal statement to:

Human Resources
Alive Church
Newland
LN1 1XG

Or alternatively by email to hr@alivechurch.org.uk

Should you require any further information about Alive or the role please do not hesitate to contact hr@alivechurch.org.uk

GUIDANCE NOTES FOR APPLICANTS

These notes aim to help you complete your job application form. Please read carefully before you start completing the application form.

Completing your application

We will use the information you provide in your application to decide whether or not you meet the essential requirements listed above. Please note that if you don't give examples through your application how you meet the criteria, your application will not be taken to the next stage.

The people shortlisting will use information from your application and personal statement to determine whether you will be shortlisted for interviews for this role. You should show through your application form and your personal statement how you meet the essential criteria of this role.

Personal Statement

Your application form **must** be accompanied by a personal statement. When writing your personal statement please ensure it is no more than 1000 words and contains the following:

Name of applicant

Role applying for

Knowledge and experience

The knowledge and work experience that you've had – everything that makes you believe you are the right person for the job

Skills and abilities

How do your skills match what we're looking for?

Interviews

If your application is shortlisted, you will be required to attend an interview.

References

We will need two good references.

- Your current employer. If you are unemployed, this will be your most recent employer. *This will be someone senior to you who can assess your work for us, not a colleague or friend at work.*
- A previous employer, or someone with a senior role who can vouch for you.

DBS check

This position will require us to carry out a Disclosure & Barring Service check.

Data Protection

By law, we have to let you know that we keep the personal information about you that you put in a job application. When you sign and send an application in, we take this to mean that you are giving us permission to keep it, and to use it to get in touch with you, if we find a job we think would suit you in the following six months. A copy of our privacy policy is attached.

Your views

We're happy to hear from you. We want to improve our recruitment, so please do let us know what you think about the process.

Tips for the interview

If you are successful in being offered an interview then the following information may be of value to you.

- Be yourself - act naturally;
- Try to relax and ask for water if you need it;
- Don't be afraid to take time to gather your thoughts and think of your best example to fit the question before speaking;
- It's OK to ask questions - remember it is a two-way conversation;
- It's also OK to ask the panel to repeat a question, or clarify your understanding for what you are being asked;
- If you are unsure about whether your example is what the panel was looking for, at the end of your response check with the panel that you have answered their questions;
- The panel will be busy taking notes during the interview and may not be able to maintain eye contact with you throughout the interview. Don't let that distract you or put you off. It's their job to get everything down so they have an accurate record of what you have said in the interview - it does not mean you are giving bad examples.